



THE UNIVERSITY
OF ARIZONA

Smartsheet.com

THE UNIVERSITY OF ARIZONA
College of Social & Behavioral Sciences
Technical Services
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Agenda



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Introduction to Smartsheet.com

02

Key Features & Benefits

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Real-World Use Cases

How Smartsheet.com Enhances Collaboration

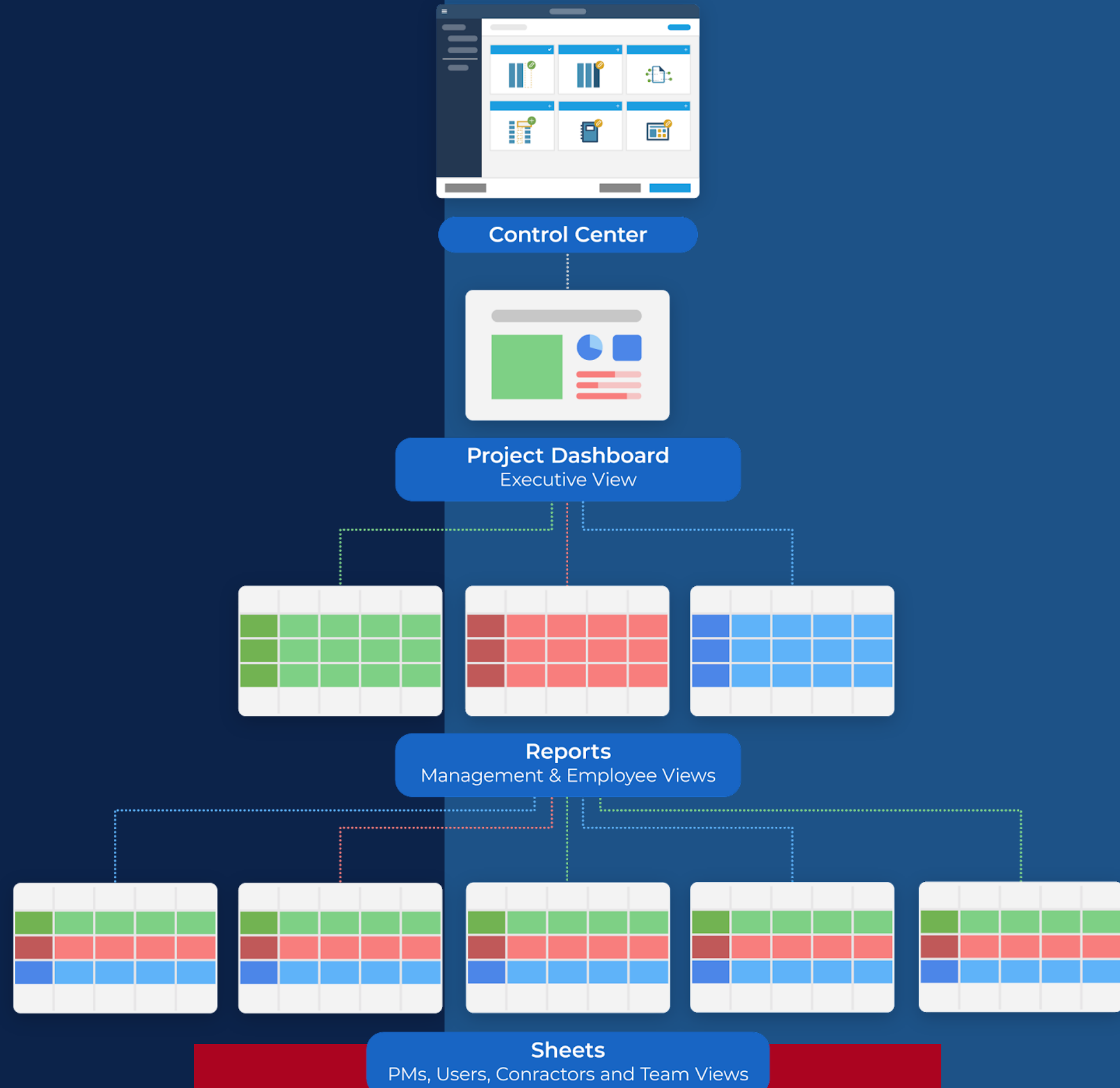
04

Conclusion

Introduction to Smartsheet.com

- Project management
- Task Tracking
- Customer Relationship Management (CRM)
- Online Work Collaboration
- Budget Tracking
- Campaign Tracking

Introduction to Smartsheet.com



Key Features & Benefits

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Key Features:

- Project Management
- Task Tracking
- Resource Allocation
- Reporting and Dashboards

Key Benefits:

- Enhanced productivity
- Centralized information
- Real-time collaboration
- Improved decision-making

Critical Path Analysis

Advanced Automated Workflows

Predecessor & Successor

Real-Time Reporting

Real-Time Commenting

Role Assignment Features

Timelines and Gantt Charts

Software Integrations

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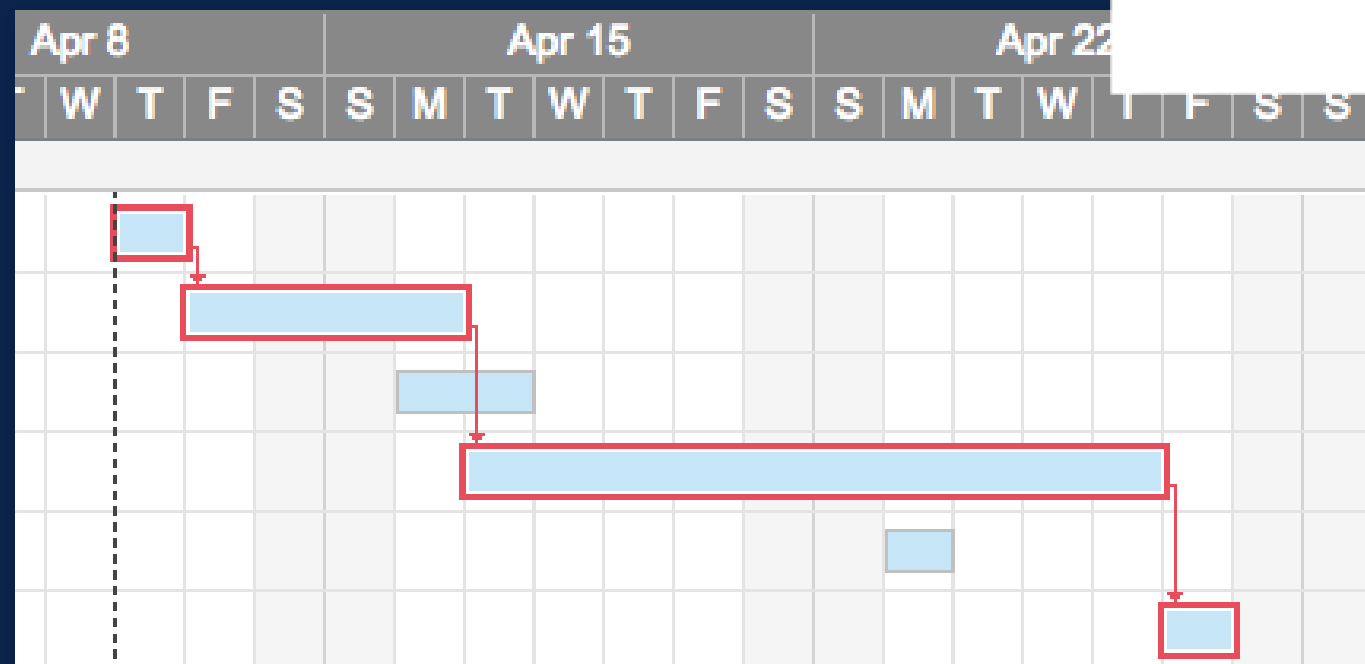
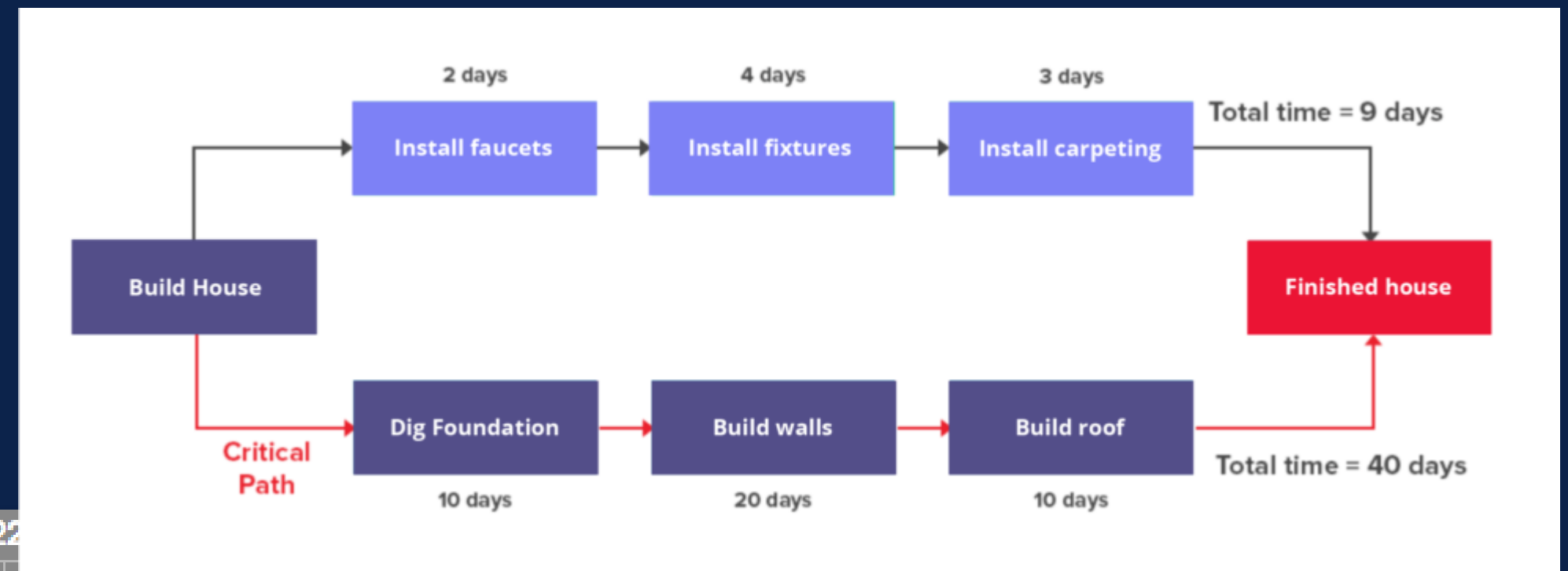
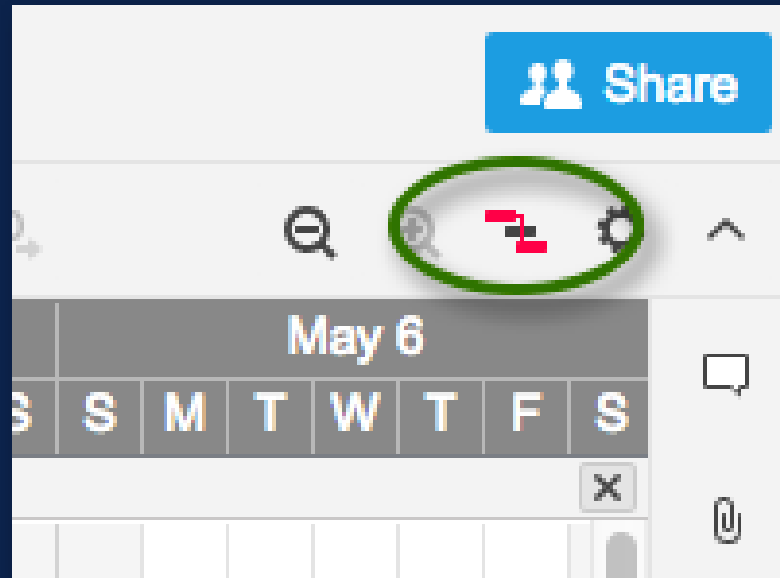
Role Assignment Features

Timelines and Gantt Charts

Software Integrations

Critical Path Analysis

Easily highlight dependencies and relationships between tasks.



Critical Path Analysis

Advanced Automated Workflows

Predecessor & Successor

Real-Time Reporting

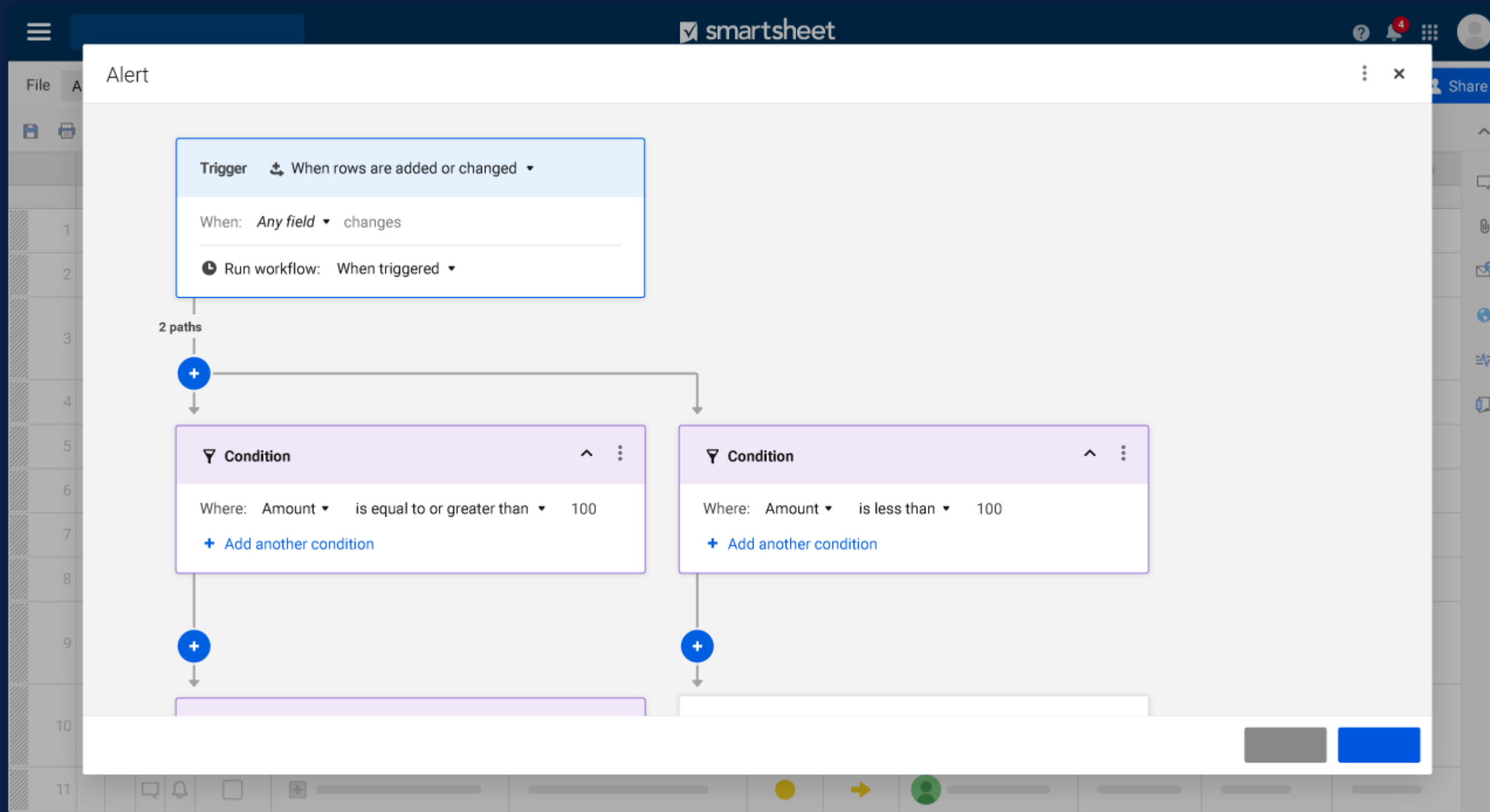
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Advanced Automated Workflows



- Deadline notifications
- Status updates
- Approval requests
- Time based workflows
- Multi-step workflows
- Recurring workflows
- Conditional reminders

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Predecessor & Successor

Create dependencies between tasks.

You can choose from the following dependency types:

Finish-to-Start (FS): Start after the predecessor finishes.

Finish-to-Finish (FF): Finish at the same time the predecessor finishes.

Start-to-Start (SS): Start at the same time the predecessor starts.

Start-to-Finish (SF): Finish before the predecessor starts.

Able to build in Lag Time before or after predecessors.

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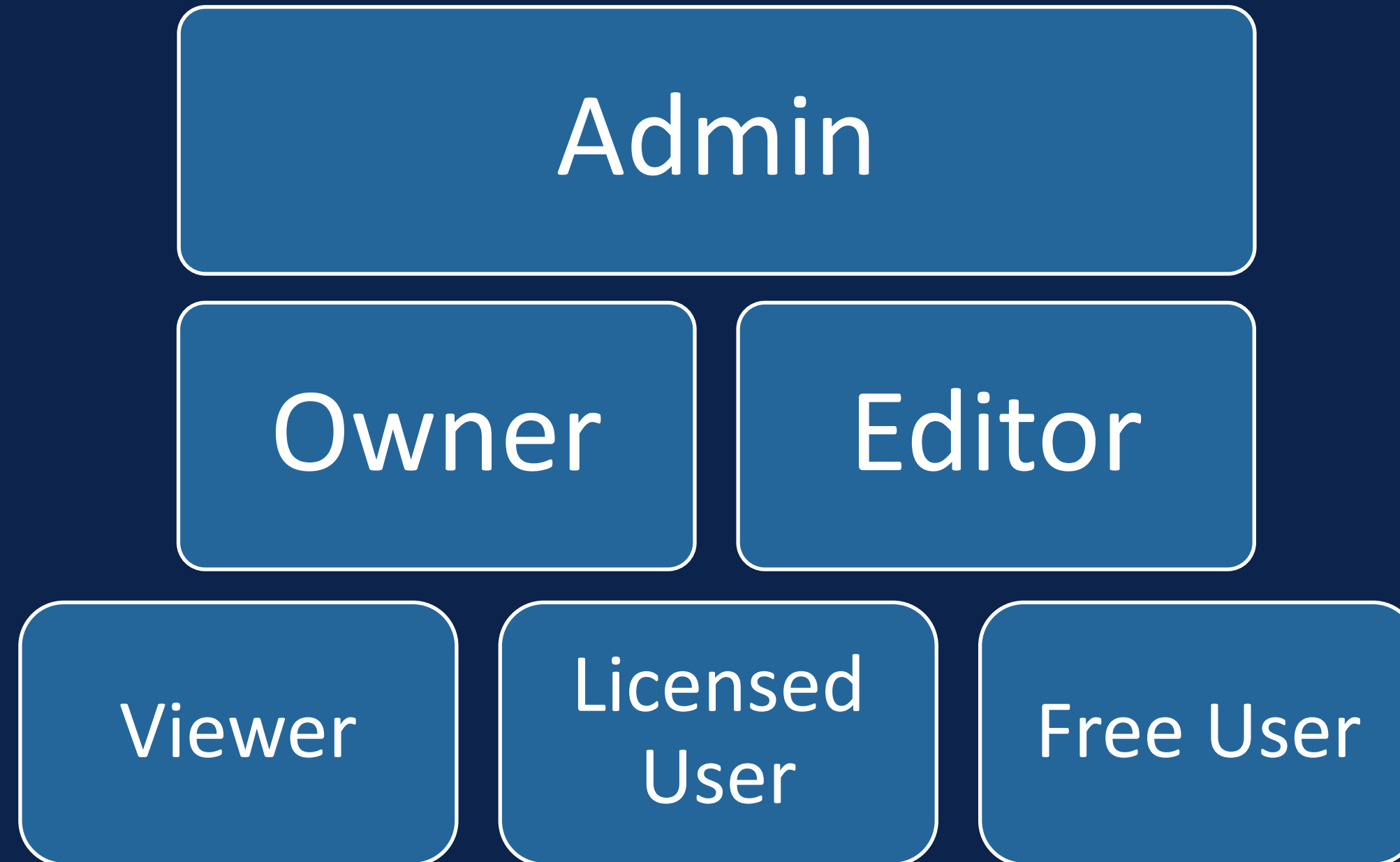
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Role Assignment Features



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Timelines and Gantt Charts

Visualize work how you want by easily switching between views with the same data.

Grid View

The screenshot displays the Smartsheet interface in Grid View. The top navigation bar includes 'File', 'Automation', and 'Forms'. The main toolbar shows 'Grid View' selected, along with 'Filter', 'Arial', '10', and various formatting icons. A dropdown menu is open over the 'Grid View' button, listing 'Grid View', 'Gantt View', 'Card View', and 'Calendar View'. Another dropdown menu is open over a cell in row 7, column 5, showing a list of regions: 'Latin America', 'Asia-Pacific', 'Europe', 'North America', and 'Latin America'. The grid contains 11 rows of tasks, each with a checkbox, a progress bar, a status indicator (colored circle), a direction arrow, and an assigned user icon.

Row	Checkbox	Progress Bar	Status	Arrow	User
1	<input type="checkbox"/>	-----	Yellow	→	Blue
2	<input type="checkbox"/>	-----	Green	→	Blue
3	<input type="checkbox"/>	-----	Yellow	→	Blue, Green
4	<input type="checkbox"/>	-----	Red	↑	Blue
5	<input checked="" type="checkbox"/>	-----	Green	→	Purple
6	<input type="checkbox"/>	-----	Yellow	→	Green
7	<input type="checkbox"/>	-----	Yellow	→	Green
8	<input checked="" type="checkbox"/>	-----	Green	↑	Blue
9	<input checked="" type="checkbox"/>	-----	Green	→	Blue, Purple
10	<input type="checkbox"/>	-----	Yellow	→	Blue, Purple
11	<input type="checkbox"/>	-----	Yellow	→	Green

Timelines and Gantt Charts

Visualize work how you want by easily switching between views with the same data.

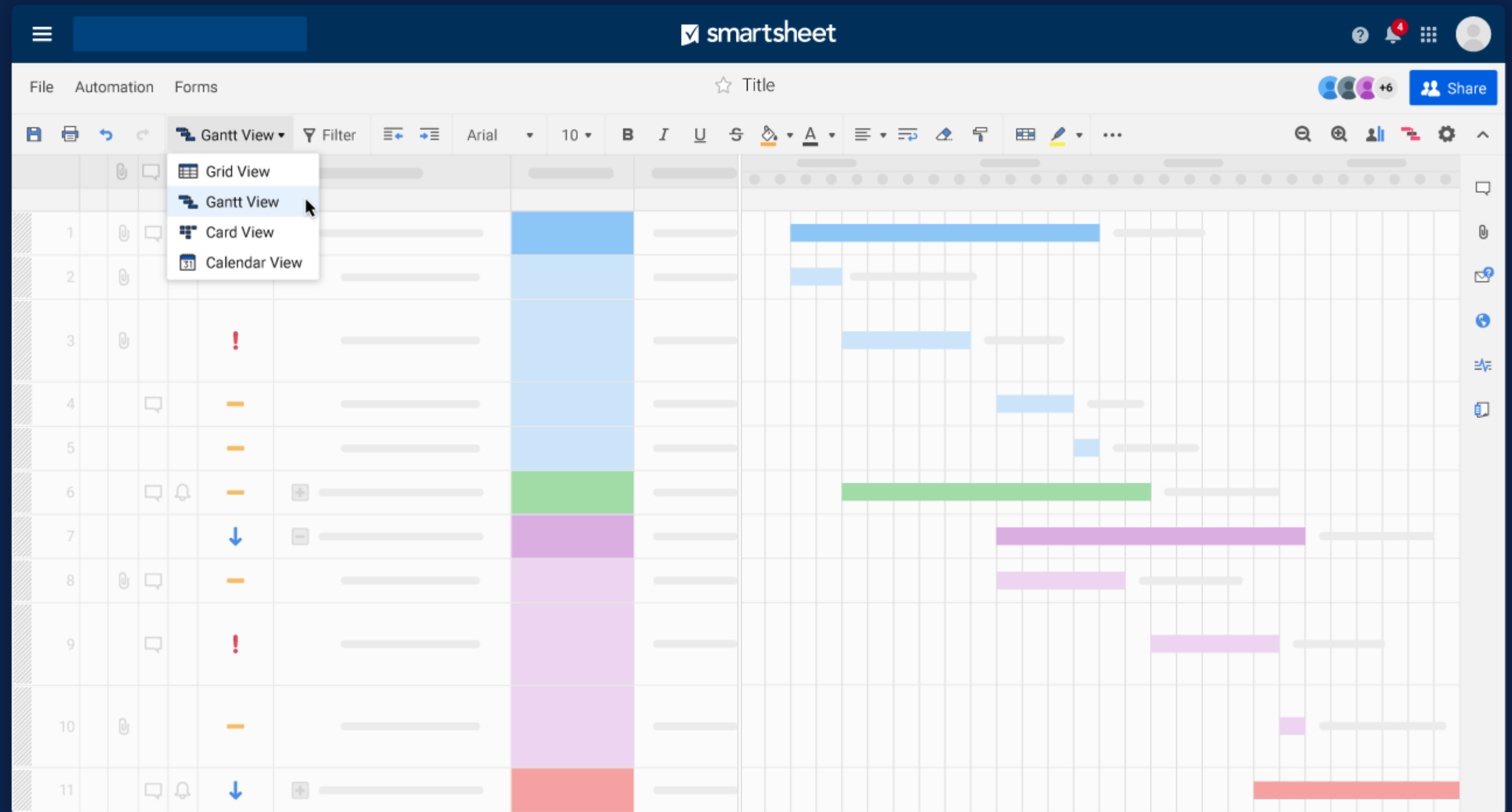
Card View

The screenshot displays the Smartsheet interface in Card View. The top navigation bar includes a search bar, the Smartsheet logo, and user profile icons. Below the navigation bar, there are tabs for 'File', 'Automation', and 'Forms', and a 'Resource Tracker' section. The main workspace is a Kanban board with four columns representing different owners: Brent Williams (6), June Taylor (5), Lori Garcia (6), and Henry McNeal (5). Each column contains several task cards with progress bars and status indicators. A dropdown menu is open over the 'View by Owner' filter, showing options: Status, Owner, Approval Status, and Stage. The 'Owner' option is currently selected. On the right side, there is a '+ Add Lane' button and a vertical toolbar with various icons.

Timelines and Gantt Charts

Visualize work how you want by easily switching between views with the same data.

Gantt View



Timelines and Gantt Charts

Visualize work how you want by easily switching between views with the same data.

Calendar View

The screenshot displays the Smartsheet interface for a project titled "Marketing Campaigns". The main view is a calendar for January 2020, showing a grid of days with colored dots representing tasks. A dropdown menu is open over the calendar, listing view options: Grid View, Gantt View, Card View, and Calendar View (which is selected). To the right of the calendar, a Gantt chart view is visible, showing horizontal bars representing task durations. A second dropdown menu is open over the Gantt chart, listing duration options: 1 Month, 3 Weeks, 2 Weeks, and 1 Week. The interface includes a top navigation bar with "File", "Automation", and "Forms" menus, and a right sidebar with various tool icons.

Critical Path Analysis

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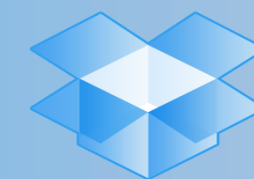
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Software Integrations



Security and Compliance

Security

Smartsheet was built from the ground up with strict security requirements and protocols to secure your data, give you control of user access, and provide you with methods to safely share information inside and outside of your organization. All data is stored with NIST-approved ciphers, proven transport layer security (TLS 1.2), AES 256 at-rest encryption, and Amazon's S3 service to store and serve uploaded files.

Privacy

When you use Smartsheet, you own and control your data. Smartsheet protects customer data with a rigorous combination of infrastructure and procedures and is committed to delivering a secure platform that adheres to stringent privacy standards.

Compliance

Smartsheet's underlying security, features and tools can support your compliance with various regulatory and industry standards. With a built-in audit trail, Smartsheet maintains a record of changes within Smartsheet with user activity logs. Smartsheet is assessed against various regulatory and industry standards including SOC, ISO, HIPAA, DOD SRG, FedRAMP, FERPA, GLBA, GXP, ITAR and VPAT/Section 508.

Availability

A platform designed and tested for resiliency. Smartsheet's cloud infrastructure is architected to be redundant and reliable. They offer guaranteed uptime of 99.9% or better. Smartsheet delivers a secure and resilient service at scale to more than 83,000 brands and millions of information workers.

Governance

Gain access to extensive user controls and visibility into how your organization is using Smartsheet. Take advantage of global security controls to manage and audit access, ownership, and usage, set permissions, dig into audit trails, and configure your plan and users on a global scale.

How Much?



\$300

per license/year*
Business



\$580

per license/year*
Enterprise

How many licenses do we actually need?

*ProDesk Smartsheet Coaching – ten 30-minute sessions per year
Business \$400 per license/year w/ coaching
Enterprise \$630 per license/year w/ coaching

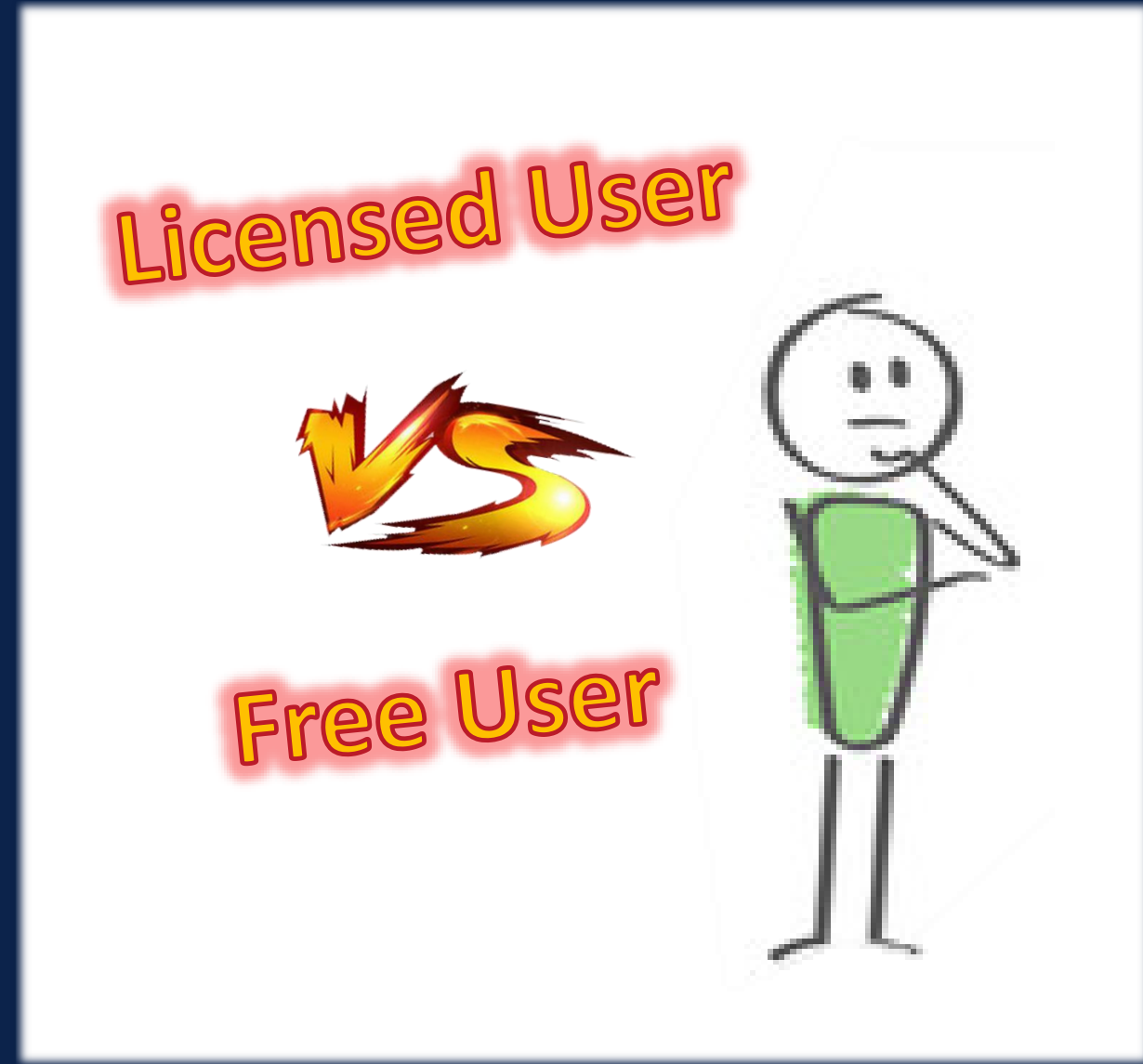
There are two user types in Smartsheet:

A **licensed user** is a paid user who can **create** new items in Smartsheet including sheets, reports, and dashboards, and share them with others.

A **free user** is someone who does not have a paid Smartsheet license. Free users have the ability to view and/or edit the items they have been shared to, but they do not have the ability to create their own items without a license.

Free users can include unlicensed users on your account, as well as external stakeholders, including customers, vendors, and partners.

Real-World Use Cases



Event Planning Sample



Budget Sample



Project Charter Sample

Key Features:

- Project Management
- Task Tracking
- Resource Allocation
- Reporting and Dashboards

Key Benefits:

- Enhanced productivity
- Centralized information
- Real-time collaboration
- Improved decision-making

Pros:

- Free forever plan and affordable paid plans
- Highly customizable
- Powerful analytics and reporting tools
- Robust data protection and compliance

Cons:

- Steep learning curve
- Pages do not update in real-time

QUESTIONS?

ticketdog.arizona.edu

sbstech.arizona.edu

Contact Us!

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