



THE UNIVERSITY OF ARIZONA

College of Social  
& Behavioral Sciences

## Staff Professional Development Resources

### BUSINESS & FINANCE

#### Financial Services Training & Tutorials

Continuously improving the strategic financial and business services provided in support of the University's mission.

[Trainings by topic.](#)

#### Financial Administrator Series

The [Financial Administrator Series \(FAS\)](#) is a professional development opportunity for financial administrators at the University of Arizona sponsored by Financial Services and Research Innovation & Impact. The emphasis of the program is on critical thinking and analysis rather than the “how to” focus of many training sessions and covers topics that high level financial administrators encounter in their positions.

### RESEARCH

#### UAIR (University Analytics & Institutional Research)

UAIR provides a number of [educational opportunities](#) to help you make the most out of UAccess Analytics and other data resources. From interactive training modules to dashboard tours, this page is the place to go to learn about UAccess Analytics and more.

#### Research, Innovation & Impact Webinars

Research, Innovation & Impact (RII) is excited to announce the 2nd Annual [Research Hot Topics Webinar Series](#) designed to keep you - faculty, researchers, staff, postdocs and grad students - abreast of ever-evolving research regulations.

Experts from RII Operations will present and be on hand to answer questions on the topic of the day as well as any other research questions you have. From understanding award and contracting processes and data privacy to understanding safety and conflict of interest, we want to make sure you have the updated information you need, when you need it.

RII also offers the [Research Administrator Forum](#), a [Certified Research Administrator Preparation](#) course (CRA PREP), access to professional organizations' webinars and self-paced online training programs (e.g., NCURA and SRA International Level UP), and UArizona online learning guides for Postaward services in research administration. Their resources are listed on RII's [Training webpage](#).

### INSTRUCTION

#### Graduate & Professional Student Council

GPSC will be offering [Professional Development](#) and [Financial Literacy](#) webinars, in partnership with the Postdoctoral Affairs Office and the Graduate College. Graduate and professional students can also apply for funding from GPSC to support the costs of developing and hosting a [professional development](#) workshop or conference.

#### University Center for Assessment, Teaching, & Technology

The Office of Instructional Assessment provides a [Resources Catalog](#) with many types of professional development opportunities, delivered virtually and face-to-face, throughout the year. The online mini-courses, self-paced Edge Learning and D2L courses, webinars, and workshops are aimed at providing tools and best practices for inclusive teaching and development of course materials. The materials in these resources can be applied beyond the practice of teaching and have relevant applications for UArizona employees.

## HUMAN CAPITAL

### Continuing & Professional Education

The University of Arizona office of [Continuing and Professional Education \(CaPE\)](#) provides innovative and engaging non-credit learning experiences that transform the lives of individuals, organizations, and communities in Arizona and around the world. [Browse Courses.](#)

- Professional Development
- Industrial Certification
- Certificate Programs
- Non-Credit Course Development
- Custom and Corporate training
- Continue Education Units (CEUs)

### EDGE (Employee Development, Growth, and Engagement) Learning

EDGE Learning is the University of Arizona's Learning Management System for Training & Professional Development. Their goal is to deliver quality training & professional development activities for all UArizona employees & students. Whether you are looking for compliance-based trainings or professional development to help facilitate your professional growth, [EDGE Learning](#) has it all.

### LinkedIn Learning

Learning and growth at work is a lifelong journey. As part of our commitment to supporting our employees' personal and professional development, the University of Arizona is proud to offer [LinkedIn Learning](#) to our benefits-eligible staff and faculty for free. See the [Roadmap Handout](#) to help browse different categories.

### Learning & Organizational Development

The [Office of Learning & Organizational Development](#) offers several programs to enhance professional and supervisory skills like the Academic Leadership Institute, the Supervisor Series Certificate, and Crucial Conversations.

### Life and Work Connections

Life and Work Connections connects University of Arizona employees with the resources, education, and support to focus on their total health: physical, mental, emotional, and social. Foster a culture of well-being in your office by including these presentations in a meeting or a department retreat. Request a presentation [here](#).

### UArizona Alumni

The Alumni office offers a variety of [career resources](#) a speaker series featuring highly accomplished alumni; live and free webinars related to various career topics; and special rate offers for services in resume writing, crafting personal brands, career coaching and more, all created by alumni.

## DIVERSITY, EQUITY & INCLUSION

### LGBTQ Affairs – Solidarity Coalition Training (group or individual)

After much deliberation, meeting with students, faculty and staff to ask questions and gauge what education would be most supportive on U of A's campus, The LGBTQ+2S Resource Center has re-designed our Safe Zone program to meet the University of Arizona's campus community members' need for institutional support in moving people on campus into action. With an all-new curriculum, the [Solidarity Coalition trainings](#) address what active solidarity with LGBTQ+2S people and communities looks like in practice. By participating in a training, you and your peers can become part of the coalition to change the material conditions for queer and trans people on campus and Southern Arizona.

### Implicit Association Test (IAT)

Implicit bias is an automatic reaction we have towards other people. These attitudes and stereotypes can negatively impact our understanding, actions, and decision-making. Take a [test](#) to find out your implicit associations about race, gender, sexual orientation, and other topics!

## **Anti-Black Racism: History, Ideology, and Resistance (PITT 0210) - University of Pittsburg**

Students at the University of Pittsburgh are automatically enrolled in this multidisciplinary course that seeks to provide a broad overview of this rich and dynamic history. Built around the expertise of Pitt faculty and Pittsburgh area activists, this course will introduce students to the established tradition of scholarship focused on the Black experience and Black cultural expression. It also seeks to examine the development, spread, and articulations of anti-Black racism in the United States and around the world. Their website has a syllabi and available class materials.

### **LinkedIn Learning**

[Unconscious Bias-LinkedIn](#)

Course | ID: 0000014247 (28 minutes)

[Confronting Bias: Thriving Across Our Differences-LinkedIn](#)

Course | ID: 0000008211 (40 minutes)

[Communicating about Culturally Sensitive Issues-LinkedIn](#)

Course | ID: 339540321 (32 minutes)

[Using Gender Inclusive Language-LinkedIn](#)

Course | ID: 0000014248 (55 minutes)

[Dealing with Microaggression as an Employee-LinkedIn](#)

Course | ID: 0000011629 (54 minutes)

## **UA COMMUNITIES**

### **Process Automation Team**

A dedicated group of innovators, educators, and problem-solvers committed to advancing the process automation field within our campus community. Our mission is to empower students, faculty, and staff with the tools, knowledge, and support they need to streamline and automate various processes in a classroom or office setting and on a personal level, enhancing efficiency and innovation across the university. You can join the community via their [SharePoint page here](#).

### **Project Manager Community**

This [community](#) provides a holistic view of project management (PM), not limited by-products, styles, certifications, or techniques. It is open to all campus members, including students, and acknowledges varied involvements in project management roles. Key activities and resources from the community include monthly meetings, weekly office hours, consultations, and real time support. Sign up for the [PM Community here](#).